

Minutes of Meeting  
Griswold Community School District Board of Education  
January 19, 2017

The Board of Education met for its monthly meeting on Thursday, January 19, 2017 in the Central Office Board Room of the Middle School/High School building. Reason the meeting date was changed from Monday 1/16 to Thursday 1/19 was due to weather conditions. No School on 1/16/17. President Heather Pelzer called the meeting to order at 6:30 pm. Reason time was changed from 5:30 to 6:30 pm was due to a previously scheduled meeting. Board members present were: Steve Baier, Robert Peterson, Scott Peterson, and Don Smith. Board members Scott Hansen and Erika Kirchoff were absent. Also present Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Nancy Taylor, Secondary Principal Katie Elwood, and various visitors.

**Approval of Agenda:** R Peterson made a motion to approve the agenda as posted with the following change: move public input to when the patron arrives. Baier seconded and motion carried all ayes.

**Superintendent's Report:** Thank you cards passed around. Month in review reports from superintendent, elementary principal, and secondary principal. Board learning opportunities: reviewed board goals Financial Planning, Student Achievement and School Culture; discussed how to proceed with board self-evaluation per board policy 209.8 (*first evaluation will deal with 4 of the 7 focus groups and the second evaluation will deal with the remaining focus groups*); and discussed student/stakeholder survey. Supt. stated that both principals have been working on the survey and asked the board to send five questions they would like to ask the students in the survey.

**Consent Agenda:** Business Manager/Treasurer Rold talked about a new financial report included in the board packet. With no further comments or questions R Peterson made the motion to approve the consent agenda. S Peterson seconded and motion carried all ayes. Included in the consent agenda: approval of minutes of regular meeting on 12/19/2016 and special meeting on 1/9/2017, financial statements, and monthly bills. Accept resignation from Calley Klindt as cook's helper at Lewis. Hire Sharon Winston as cook's helper at Lewis pending background checks. Received \$836 for Lewis Elementary and \$183.30 for Middle School/High School from Box Tops in Education.

**Old Business:** Facilities Committee: Supt. reported a meeting was today at 5:00 pm. Greg Wilde and Trevor Huffaker with KPE were at the meeting. The committee still has work to do and their next meeting is scheduled for February 1<sup>st</sup>. Board Policies Second Reading: Baier made a motion to approve Superintendent's recommendation to approve the second reading of policy 414.1 (Classified Employee Vacations – Holidays – Personal Leave) with the amendment to clarify the paid holidays, and to waive the second reading and approve board policies 414.2, 414.3, 414.3E1, 414.3E2, 414.3R1, 414.3R2. Smith seconded and motion carried all ayes. (*Any changes made to a board policy will be attached to the original copy of minutes available for review at the central office.*)

**New Business:** Discussion on Transportation Department Structure: A lengthy discussion was held regarding the transportation department structure. In-house director Al Hunter shared his thoughts. It was the boards understanding that Dave Eckles (shared transportation director with Atlantic) was to be in charge of bus routes (re-mapping when necessary), paperwork and record keeping to free up Hunter for bus maintenance.

**Public Input:** Patron spoke to the board regarding impact testing (concussion testing). Board asked questions and thanked him for his comments and attending the meeting.

**New Business continued:** At 7:28 pm the board moved to the middle school/high school library. Discussion on Potential Construction Manager Hire: The district has NOT committed to locating all operations into one campus at Griswold at this time, however should that decision be made the board will need to determine if they want to use a construction manager. Paul Neuharth (ICAT and ESTES Construction) presented information to the board regarding hiring a general contractor vs. a construction manager. (8:11 pm board moved back to the boardroom and took a 3-minute break.)

(1/19/17 minutes continued)

Approval of Auditor Bids: Auditor bid specifications were mailed out to six firms and three were returned. Baier made a motion to accept the superintendent's recommendation to hire the low bid from Nolte, Corman and Johnson PC for auditing services for three years. Bid was: year ending 6/30/2017 \$7,200, year ending 6/20/2018 \$7,550, and year ending 6/30/2019 \$7,900. R Peterson seconded and motion carried all ayes. Approval of Chemical Application Specifications: S Peterson made a motion to approve the chemical application specifications for 2017 season. R Peterson seconded and motion carried all ayes. School Board Policies: First reading of board policies 414.4, 414.5, 414.6, 414.7, 414.8, 414.9, 416, 200.1R1, 210.2, 411.2, and 701.3.

**Closed Session:** At 8:30 pm Board member R Peterson made a motion to go into closed session pursuant to Iowa Code 21.5 (1) (i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Baier seconded and roll call vote as follows: Baier, aye; Pelzer, aye; R Peterson, aye; S Peterson, aye; and Smith, aye. The board returned to open session in a motion by Baier at 8:41 pm. S Peterson seconded and roll call vote: Baier, aye; Pelzer, aye; R Peterson, aye; S Peterson, aye and Smith, aye.

**Closed Session:** At 8:42 pm Board member S Peterson made a motion to go into closed session pursuant to Iowa Code 20.17(3) for the purpose of discussing negotiations strategy with a certified bargaining unit. Baier seconded and roll call vote as follows: Smith, aye; S Peterson, aye; R Peterson, aye; Pelzer, aye, and Baier aye. The board returned to open session in a motion by Baier at 9:27 pm. Smith seconded and roll call vote: Baier, aye; Pelzer, aye; R Peterson, aye; S Peterson, aye and Smith, aye.

**Adjourn:** Motion to adjourn was made by R Peterson at 9:28 pm. S Peterson seconded and motion carried all ayes.

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Nancy Taylor Board Secretary

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Heather Pelzer, President

(Next regular meeting February 20, 2017.)