

Minutes of Meeting
Griswold Community School District Board of Education
April 16, 2018

The Board of Education met for its regular meeting April 16, 2018 in the Central Office Board Room of the Middle School/High School building. Vice President Don Smith called the meeting to order at 5:30 pm (President Heather Pelzer in attendance, but not feeling well). Board members present were Scott Hansen, Aaron Houser, Erika Kirchhoff, Heather Pelzer, Rob Peterson, and Scott Peterson. Also present Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Nancy Taylor, Elementary Principal Nigel Horton, Secondary Principal Katie Elwood, Student Representative Reece Peterson, Donna Oster, Matt Schmidt, and Ryan Askeland.

Reading of Mission Statement Vice President Don Smith read the school mission statement “*The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.*”

Approval of Agenda R Peterson made a motion to approve the agenda as amended with the following changes; addition of item #35 – approve sharing of Business Manager with Riverside for 2018-19; amend item #10 from approval to accept 2016-17 audit report; delete item #29 - discussion and possible action on rate of pay for activity drivers – this is included in item #26. Kirchhoff seconded and motion carried all ayes.

Public Input Ryan Askeland, on behalf of the City of Griswold, asked if there had been any talk of cross walks.

Superintendent’s Report Thank you card passed around. Month in review reports from superintendent, elementary principal, and secondary principal. Board learning opportunities: discussion on board self-evaluation procedure (Board Policy 209.8)

Consent Agenda: A motion to approve the consent agenda was made by Hansen. R Peterson seconded and motion carried all ayes. Included in the consent agenda: approval of minutes of March 19, 2018 meeting, financial statements, and monthly bills. Hires for the 2018 – 2019 school year: Jake Speer as middle school/high school physical education and health teacher, assistant high school boys basketball coach; Haley Schmidt as elementary music and TAG; and Larissa Potter as elementary teacher. Resignations received at the conclusion of the 2017-2018 school year: Shelly Anderson, middle school/high school para educator; Haley Tryon, Lewis para educator; Kristen Alexander, Lewis para educator; and Peggy Casey ¾ FTE teacher at the middle school/high school. Approve leave of absence, for elementary teacher Sara Johnson, for the 2018-2019 school year.

Old Business

KPE/Estes Update: Supt. handed out project status report from Estes on the progress on the new elementary building.

Board Policies Second Reading S Peterson made a motion to approve Superintendent’s recommendation to waive the second reading and approve board policies 603.6, 603.7, 603.8, 603.8R1, 603.9, 603.9R1, 603.3, 603.11. Houser seconded and motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes, and available for review at the central office.)*

Discussion on and Possible Action on Second Grade for 2018-2019 The 2017-18 first grade class has a total of 23 students (7 at Elliott and 16 at Lewis). After a lengthy discussion, Hansen made a motion to combine the class into one section for the 2018-19 school year. S Peterson seconded and motion carried all ayes.

New Business

Apptegy Presentation Casey Mikala joined the board via the web to present information on the Apptegy program. This program assists districts in promoting their school. The initial cost is \$9,000, and then \$3,500 a year plus \$3.00 per student. No decision was made this was information only.

Accept 2016 – 2017 Audit Report Business Manager Rold reviewed the 2016-17 audit. Houser made a motion to accept the 2016 - 2017 audit report. R Peterson seconded and motion carried all ayes.

Approval of Resolution of Intent to Participate in the Instructional Support Program Levy (Current levy expires in 2019.)

Instructional Support Program Levy
Resolution of Intent

Director Scott Hansen introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Director Houser; after due consideration thereof by the Board, the President put the question upon adoption of said Resolution and, the roll being called, the following Directors voted aye: Scott Hansen, Aaron Houser, Erika Kirchhoff, Heather Pelzer, Rob Peterson, Scott Peterson, and Don Smith. Nay: none.

Whereupon the President declared said Resolution duly adopted as follows:

RESOLUTION

WHEREAS, the Board deems it necessary and desirable to provide additional funding for the Griswold Community School District pursuant to the Instructional Support Program; and

WHEREAS, in order to consider participating in the Instructional Support Program, the Board must hold a public hearing on the question of participation and set forth its proposal in the form of a resolution which shall include the method that will be used to fund the Instructional Support; and

(minutes of 4/16/2018 continued)

NOW, THEREFORE, BE IT RESOLVED by the Board:

Section 1: That a public hearing on the Griswold Community School District's participation in the Instructional Support Program is set for May 21, 2018 at 5:30 p.m.; the Board Secretary is hereby authorized and directed to give notice of the time and place of the public hearing by publishing said notice in the "Griswold American" not less than ten nor more than twenty days before the date of the public hearing.

Section 2: That the following, as may be modified as a result of the discussion and input generated at the public hearing, shall be considered for inclusion in the Resolution to Participate in the Instructional Support Program: Shall the Board of Directors of the Griswold Community School District in the counties of Adams, Cass, Montgomery, and Pottawattamie, State of Iowa, be authorized for a period of (5) five years, to levy and impose an instructional support tax in an amount not exceeding 10% of the total of the regular program district cost including the budget amendment pursuant to Section 257.14 for the budget year. The tax will be authorized annually, in combination, as determined by the Board, to levy a combination of an instructional support property tax upon all the taxable property within the school district, commencing with the levy for collection in the fiscal year ending June 30 2020, (but limited to no more than 25% of the total amount levied annually) and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the school district on December 31 for the next five years, commencing with the calendar year 2019 and continuing through 2023 (the percent of income surtax not to exceed 17%, which will be determined by the Board for each fiscal year). The monies will be deposited in the general fund and will be used for purchased services, supplies, and capital outlay to be accounted for separately.

Section 3: That the Board may take action to adopt a Resolution to Participate in the Instructional Support Program following a public hearing.

Section 4: That all resolutions or order or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Passed and approved 4/16/2018.

TLC Presentation Donna Oster (TLC Mentor), and Matt Schmidt (TLC Mentor) updated the board on the TLC Program. (At 8:11 pm board left for a tour of the greenhouse.)

Greenhouse Tour Mr. Blair and students Madison Potter and Claire Smith gave the board a tour of the greenhouse. (At 8:33 pm board returned back to boardroom.)

Approval of Technology Plan Kirchhoff requested more information on the technology plan and therefore made a motion to table this agenda item till the May meeting. S Peterson seconded and motion carried all ayes.

Approval of Technology Charge Hansen made a motion to accept superintendent's recommendation and keep the technology charge at \$40.00/student for the 2018-19 school year. Kirchhoff seconded and motion carried all ayes.

Approval of 2018 – 2019 Mission Statement and Goals School Improvement Advisory Committee (SIAC) is required to annually review the district's mission statement and goals, and make a recommendation to the board. After their April 5th meeting the committee recommends no changes to the mission statement and goals. (Mission Statement: The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment. Goals; Long Range Reading Goal, Long Range Math Goal, Long Range Science Goal, and Long Range Technology Goal, and all students will feel safe and connected to the school.) R Peterson made a motion to accept SIAC's recommendation and keep the current mission statement and goals for 2018-19. Kirchhoff seconded and motion carried all ayes.

Approve List of 2018 Graduates Houser made a motion to accept the list of 2018 graduates pending completion of all requirements. Kirchhoff seconded and motion carried all ayes.

Board Policies – First Reading First reading of board policies 202.5, 604.1, 604.E1, 604.2, 604.3, 604.4, 604.5, 604.6, 604.7, 604.8, 604.9, and 604.10.

Snow Make Up Determination Superintendent reported the last day of school was May 23rd, however two days were missed because of weather. Those days will be made up on May 24 and 25, with May 25th being the last day of school and having a (4) four-hour early dismissal. R Peterson made a motion the last day of school for 2017-18 will be May 25th with a 4-hour early release. Houser seconded and motion carried all ayes.

Accept GCEA Human Resource Handbook Hansen made a motion to accept the GCEA Human Resource Handbook. R Peterson seconded and motion carried all ayes.

Approve Master Contract for School Based Interventionist S Peterson made a motion to approve the master contract for the School Based Interventionist (movement on the salary schedule, same as teachers). R Peterson seconded and motion carried all ayes.

Accept School Based Interventionist Human Resource Handbook Hansen made a motion to accept the School Based Interventionist Human Resource Handbook. S Peterson seconded and motion carried all ayes.

(minutes of 4/16/2018 continued)

Approve Master Contract for Technology Coordinator Hansen made a motion to approve the master contract for District Technology Coordinator (same salary increase as teachers). R Peterson seconded and motion carried all ayes.

Accept Technology Coordinator Human Resource Handbook Houser made a motion to accept the Technology Coordinator Human Resource Handbook. Kirchhoff seconded and motion carried all ayes.

Approve Master Contract for Non-Certified Staff R Peterson made a motion to approve the master contract for non-certified (same salary increase as teachers). S Peterson seconded and motion carried all ayes.

Accept Non-Certified Human Resource Handbook R Peterson made a motion to accept the Non-Certified Human Resource Handbook with increase of activity driver pay to \$12/hr. and set maximum down time at 12 hours. Houser seconded and motion carried all ayes.

Approval of Contract Renewals for Certified and Non-Certified Coaches/Sponsors, Administration, Quasi-Administrations, and Support Staff Houser made a motion to approve contract renewals for certified and non-certified coaches and sponsors, administration, quasi-administration, and support staff. R Peterson seconded and motion carried all ayes.

Set Contract Issue and Return Dates Houser made a motion to set issue date as 4/27/2018 and return date of May 18th at noon for certified and non-certified coaches and sponsors, administration, quasi-administration, and support staff. R Peterson seconded and motion carried all ayes.

Approve the 2018-19 MS/HS Vocal Teacher Sharing Agreement with Villisca S Peterson made a motion to approve the Middle School/High School Vocal Teacher sharing agreement with Villisca for 2018-19. Houser seconded and motion carried all aye.

Approve the 2018-19 Elementary Guidance Sharing Agreement with Riverside R Peterson made a motion to approve the Elementary Guidance sharing agreement with Riverside for 2018-19. Kirchhoff seconded and motion carried all ayes.

Approve the 2018-19 Elementary Art Teacher Sharing Agreement with CAM Hansen made a motion to approve the Elementary Art Teacher sharing agreement with CAM for 2018-19. Kirchhoff seconded and motion carried all ayes.

Approve the 2018-19 Transportation Director Sharing Agreement with Atlantic R Peterson made a motion to approve the Transportation Director sharing agreement with Atlantic for 2018-19. Houser seconded and motion carried all ayes.

Approve the 2018-19 Industrial Technology (Program) Sharing Agreement with Atlantic Houser made a motion to approve the Industrial Technology (program) sharing agreement with Atlantic for 2018-19. R Peterson seconded and motion carried all ayes.

Approve the 2018-19 Business Manager Sharing Agreement with Riverside R Peterson made a motion to approve the Business Manager sharing agreement with Riverside for 2018-19. Kirchhoff seconded and motion carried all ayes.

Adjourn: Motion to adjourn was made by R Peterson at 9:20 pm. Kirchhoff seconded and motion carried all ayes.

Nancy Taylor Board Secretary

Don Smith Vice-President

(Next regular meeting 5/21/2018)