

Minutes of Meeting
Griswold Community School District Board of Education
June 18, 2018

The Board of Education met for its regular meeting June 18, 2018 in the Central Office Board Room of the Middle School/High School building. Vice president Don Smith called the meeting to order at 5:30 pm. Board members present were Scott Hansen, Aaron Houser, Erika Kirchoff, and Rob Peterson. Absent Heather Pelzer and Scott Peterson. Also present Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Nancy Taylor, Elementary Principal Nigel Horton, Secondary Principal Katie Elwood, MS/HS Guidance Counselor Jennifer Bissell, Project Manager Matt Chumbley, Scott Sheller from Estes, and various patrons.

Reading of Mission Statement Vice-president Don Smith read the school mission statement *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*

Approval of Agenda Peterson made a motion to approve the agenda as posted. Kirchoff seconded and motion carried all ayes.

Public Input Griswold City Manager Hansen reported she had talked to someone from the DOT about reducing speed limits and crosswalks. Reducing the speed limit on 48 is easier and something that can be taken care of soon; however, the cross walks are a different story and will take a lot of time. Sidewalks would need to be installed first.

Superintendent’s Report Thank you cards passed around. Month in review reports from superintendent, elementary principal, secondary principal. Board learning opportunities – 2018 Fiscal Management Conference.

Consent Agenda: A motion to approve the consent agenda was made by Peterson. Hansen seconded and motion carried all ayes. Included in the consent agenda: approval of minutes of May 21, 2018 meeting, financial statements, and monthly bills. Under Personnel: Resignation from Lisa Buchanan as MS/HS Cook’s Helper, and Barb Kelley, MS/HS Para educator and sp.ed. driver. Hire: Kelly Williams, MS/HS Science; Donna Forsyth, Yearbook Sponsor; Alex Wulfekuhle, 3rd Grade Teacher at Elliott; Amy Smith, Co-Musical Sponsor and Co-Speech Sponsor; Larissa Potter, Head Cross Country Coach; Tammy Euans, MS/HS Para educator; and D’Lisa Ware, Assistant HS Girls Track Coach. Salary Advancement: Stephanie McIntire from BA +24, step 7 to MA, step 7 for the 2018-19 school year. Change Kay Soden’s contract from 5/8 time to full time for the 2018-19 school year.

Old Business

KPE/Estes Update Weekly project status report (week of 6/4/18) from Matt Chumbley noting past weeks progress: started to set steel; working on underground piping in existing school; pouring foundations, demoed old HVAC system in middle school area; high school gym ceilings and walls painted, except for the mascot. This weeks projected schedule: precast for multi-purpose arrived 6/18/18 (8 pre-cast panels have been set up); roof deck; pour pack trenches in existing school; rough-ins in remodel areas cont.; wall framing to begin in existing building; and layout for metal framed walls on addition. Don Smith asked Matt about a corner stone, as the local Masonic Lodge is interested in doing a corner stone laying ceremony. Lewis elementary has a corner stone. Matt said it can be done and suggested northwest corner of new addition at the entrance. Board had no problem with a corner stone laying ceremony. Smith will do some research on it and will share details later.

Board Policies – Second Reading Hansen made a motion to approve Superintendent's recommendation to waive the second reading and approve board policies 202.5 (delete), 605.1, 605.1R1, 605.2, 605.3, 605.3E1, 605.3E2, 605.3E3, and 605.3R1. Houser seconded and motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of minutes available for review at the central office.)*

School Culture Update First meeting was held before the board meeting. The focus now is to define what leadership means, the second would be to define what school culture is, and third to begin to create a timeline. Committee will meet again before the July board meeting.

New Business

Presentation – Career and Academic Plan MS/HS Guidance Counselor Jennifer Bissell updated the board on what she had previously presented about the career and academic plans. This spring worked with all grade levels to work on their four-year plans, and their future plans after high school. Meeting with all the 8th – 12th graders and did their "I Have a Plan Iowa", and classes they are going to take next year. Seniors did an exit piece talking about where they were going, and what they were going to be doing with their future. Several parent meeting; 8th and 11th grade parents, financial aid meeting, and career and college readiness with the juniors.

Approvals of Fuel Bids Three fuel bids were received. Jan and Ray Preston from the Tiger Mart visited with the board regarding their bid. R Peterson made a motion to accept the bid from Tiger Mart based on quality of fuel, card system that breaks down the gallons purchased for each vehicle, date of purchase, and mileage, and location of the facility. Hansen seconded and motion carried all ayes.

Approval of Tech Support Bids MITS (Mortensen Information Technology Services) was the only bid received for Tech Support for 2018-19 at a rate of \$40/hour. Hansen made a motion to approve the bid from MITS. Houser seconded and motion carried all ayes.

Designate Level I and Level II Child Abuse Investigators for the 2018-2019 School Year. Kirchoff made a motion to approve Jennifer Bissell as the Level I Investigator, and Cass County Sheriff's Office as Level II Investigator for the 2018-19 school year as recommend by the superintendent. Peterson seconded and motion carried all ayes.

Approval of Bid Specifications for bakery, dairy, snow removal, and trash. Hansen made a motion to accept the bid specifications for bakery, dairy, snow removal, and trash for the 2018-2019 school year. Houser seconded and motion carried all ayes.

Approval of City Agreements Houser moved to approve city agreements with Elliott, Griswold and Lewis. Kirchoff seconded and motion carried all ayes.

Approval of Student Handbook Changes Principal Elwood and Horton reviewed changes to the 2018-19 student handbooks. Changes in the Middle School/High School Handbook: Excused Absences; Tardies; Skipping/Truancy; Academic Dishonesty; Student Conduct; Acceptable Use Policy; Student Lockers (position on backpacks); School Lunch; Goal Setting for Iowa Assessments; Building Hours; Cheerleading; Student Activities; Good Conduct; Tiger Time; MS Intensive Study Hall. Changes made in the Elementary Handbook; General School-Wide Guidelines; Absence Policy; and Recess Rules/Guidelines. Peterson made a motion to approve the changes to the student handbooks as presented. Houser seconded and motion carried all ayes.

Board Policies – First Reading First reading of board policies 503.3R1, 503.3E1, 604.6, 605.4, 605.5, 605.6, 605.7, and 605.7R1.

(Minutes of 6/18/2018 continued)

Determine 2019 Legislative Priorities After discussion Hansen made a motion to approve the board's top

four Legislative Priorities for 2019 as follows: 1st priority is number 26 “Unfunded Mandates”; 2nd priority is number 14 “Benefits”; 3rd priority is number 15 “Alternative Licensure”; and 4th priority is number 27 “SAVE (Secure and Advanced Vision for Education)”. Peterson seconded and motion carried all ayes.

Set Mileage Compensation The 2017-18 mileage rate compensation is \$.35 cents per mile. Hansen made a motion to leave the mileage rate the same, \$.35 cents per mile, for the 2018-2019 school year per the superintendent’s recommendation. Peterson seconded and motion carried all ayes.

Approval of Continued School Resource Officer Contract Houser made a motion to approve the agreement with the Cass County Sheriff’s Office for the same rate for the 2018-2019 school year. Peterson seconded and motion carried all ayes.

Approval of APEX Contract with Glenwood Community School District Hansen made a motion to approve the APEX contract with Glenwood Community School District for services for the 2018-19 school year. Houser seconded and motion carried all ayes.

Review of Equal Employment Opportunity Policy 401.1 After reviewing the policy, superintendent recommends no changes. Affirmative Action Plan will be brought to the board in July for review, along with recommendation of Affirmative Action Coordinator. Houser made a motion to approve the review of board policy 401.1 and leave the policy as is, per superintendent’s recommendation. Kirchhoff seconded and motion carried all ayes.

Crosswalk Discussion On June 8th Superintendent Henrichs met with Laura Hansen (Griswold City Manager), Ryan Askeland (City Council Member), and Matt Chumbley (Construction Superintendent) to discuss pedestrian travel in relation to the building project (safety of students). During the meeting they discussed: school intends to continue various in-town pick up points; largest current concern is Highway 48; and installing crosswalks. City of Griswold will contact DOT - possibility of installing two (2) crosswalks with push button controls, and reducing the speed limit from 45 or 35 to 25. Additional considerations: crosswalks around Griswold; and additional stop signs at North Street to make it a four-way stop. As noted above during Public Input, Griswold City Manager Hansen said reducing the speed limit on the highway is the first step, and that sidewalks would need to be installed before push button lights. City Manager Hansen will keep the board informed.

Discussion on Sale of Elementary Buildings Superintendent met with school attorney’s Rick Franck and George Blazek on June 7, 2018 to discuss procedures for the sale of Elliott and Lewis elementary buildings. Supt. gave an account of the meeting to the board. Plans would be to advertise August 1st, with proposals accepted by November 1st. If a proposal were received a joint meeting would be planned sometime in early 2019 with the school board and the Elliott and/or Lewis City Councils.

Adjourn: Motion to adjourn was made by Kirchhoff at 7:47 pm. Peterson seconded and motion carried all ayes.

Nancy Taylor Board Secretary

Don Smith Vice- President

(Next regular meeting July 16, 2018.)