

Minutes of Meeting  
Griswold Community School District Board of Education  
September 17, 2018

The Board of Education met for its regular meeting on Monday, September 17, 2018 in the Central Office Board Room of the Middle School/High School building. Heather Pelzer called the meeting to order at 5:30 pm. According to board policy 200.1R1 'Organizational Meeting" a roll call of board members present was taken: Scott Hansen here; Aaron Houser, here; Heather Pelzer, here; Rob Peterson, here; Don Smith, here. Absent Erika Kirchhoff and Scott Peterson. Also present Superintendent David Henrichs, Board Secretary Nancy Taylor, Elementary Principal Nigel Horton, Secondary Principal Katie Elwood, Kevin Blair, Claire Smith, and Lisa Metheny.

**Reading of Mission Statement** President Pelzer read the school mission statement "*The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.*"

**Approval of Agenda** Hansen made a motion to approve the agenda as amended with the following changes: under item #17 Board Policies – First Reading add policy 701.4; and delete item 23 Approval of Gym Floor Maintenance – waiting for more information. Houser seconded and motion carried all ayes.

**Public Input** - none

**Superintendent's Report** Thank you card passed around. Month in review reports from superintendent, elementary principal, secondary principal, and board learning opportunities – IASB Convention registration.

**Consent Agenda:** A motion to approve the consent agenda was made by Peterson. Hansen seconded and motion carried all ayes. Included in the consent agenda: approval of minutes of August 20, 2018 meeting, review of FY18 financial books, approval of monthly financial statements and bills. Personnel: hire Tyler McMann as special education paraprofessional at Lewis, and Larissa Chambers as special education paraprofessional at Elliott; approve volunteers Alicia Dofner as football and wrestling cheer sponsor, and Tanner Potter as Cross Country Coach; resignation from Doug Moore as regular route bus driver. No gifts, grants or bequests.

**Old Business**

KPE / Estes Update: Matt Chumbey with Estes Construction was unable to attend the meeting; therefore Supt. Henrichs gave the update: working on muddy areas; hoping the majority of the roof works will be done this week or next week; start to pour floors this week or next week; and masonry work to begin. He (Matt) believes there is no reason to believe they should not be on target to have the new addition enclosed by winter.

Board Policies Second Reading Peterson made a motion to approve Superintendent's recommendation to waive the second reading and approve board policies 607.1, 607.2, 607.2R1, 213, 213.R1, 213.3, and 402.5. Smith seconded and motion carried all ayes. (*Any changes made to a board policy will be attached to the original copy of minutes available for review at the central office.*)

School Culture Update Horton and Houser updated board on meetings held since last month.

**Adjourn:** Peterson made a motion to close the meeting of the retiring board at 5:58 pm. Houser seconded and motion carried all ayes.

**New Business**

Call to Order – by Superintendent Supt. Henrichs called the meeting of the new board to order at 5:58 p.m. Roll call of board members present: Don Smith, here; Rob Peterson, here; Heather Pelzer, here; Aaron Houser, here; and Scott Hansen, here. (Erika Kirchhoff and Scott Peterson were absent.)

Election of Board President and Vice-President Superintendent asked for nominations for the office of President for the 2018-2019 school year. Pelzer nominated Houser. Peterson made a motion to cease nominations for President. Pelzer seconded and motion carried all ayes. Voting for Aaron Houser as President: Smith, aye; Hansen, aye; Peterson, aye; Pelzer, aye. Aaron Houser elected as Board President for 2018-2019. Secretary Taylor administered the Oath of Office to Houser. Houser assumed the chair and asked for nominations for vice-president for the 2018-2019 school year. Hansen nominated Smith. Pelzer made a motion to cease nominations for vice-president. Peterson seconded and motion carried all ayes. Voting for Don Smith as vice-president: Hansen, aye; Peterson, aye; Pelzer, aye; and Houser aye. Don Smith elected as vice-president for 2018-2019. President Houser administered the Oath of Office to Smith.

Set Regular Board Meeting Time and Date Peterson made a motion to keep the regular board meeting date and time as the 3<sup>rd</sup> Monday of each month at 5:30 pm. Smith seconded and motion carried all ayes.

Set Time and Date for Board Work Session: After discussing calendar dates, Hansen made a motion to set Monday, October 29<sup>th</sup> at 5:30 for a work session. Pelzer seconded and motion carried all ayes.

Approval of Board Goals Peterson made a motion to approve the three existing board goals as amended, (underlined) for the 2018-2019 school year. Board Goals: **Financial Planning:** “Develop a financial dashboard with key metrics and performance goals included.” **School Culture:** “Develop a strategy for implementing a culture of engagement for students, parents, staff, and community.” **Student Achievement:** “Examine achievement on building goals on a regular basis. Continue to assess how to best serve all students.” Pelzer seconded and motion carried all ayes.

Brainfuse Program Lisa Metheny from the Griswold Library presented information regarding the Brainfuse program at the library noting that last month 495 times students were on Brainfuse. This program gives free access to online homework help, tutors, writing lab, ACT, SAT, PSAT, and ASVAB test prep. The program is for anyone who has a Griswold Library card. Hansen made a motion to approve \$600 (\$300 for each library) for the Brainfuse program. Peterson seconded and motion carried all ayes. Board thanked Lisa Metheny for all she does for the students.

Approval of FFA Land Lab: FFA Advisor Kevin Blair and student Claire Smith gave details on an opportunity to expand student learning beyond the classroom by operating 5 acres of land. This would be a crop share with the district receiving 2/3 and 1/3 going to the owner. The district would be responsible for all production costs, and Blair stated he believes he can get donations for the majority of the seed, fertilizer, equipment, etc. Checked with the auditors and insurance company and they had no issue with this. Peterson made a motion to allow Mr. Blair to proceed with the FFA Land Lab. Pelzer seconded and motion carried all ayes.

Approval of Official Depositories for the District: Hansen made a motion to approve the following depositories for 2018-2019 as presented: Rolling Hills Bank & Trust \$15,000,000, Bankers Trust (ISJIT) \$3,500,000, State Farm Bank \$800,000, Houghton State Bank \$500,000, Great Western Bank \$800,000, and Mid-States Bank \$200,000. Peterson seconded and motion carried all ayes.

Requests for Allowable Growth and Supplemental Aid for 2017-2018 Special Education Deficit: Supt. reported the special education deficit was \$221,486.78. By approving this request it gives the district spending authority for that amount, whether the board decides to fund the deficit with additional property taxes will be determined when the budget for 2019-2020 school year is approved. Peterson made a motion to approve the request for 2017-2018 allowable growth and supplemental aid for special education deficit in the amount of \$221,486.78. Smith seconded and motion carried all ayes.

Board Policies – First Reading First reading of board policies 700, 701.1, 701.2, 701.3, 701.4, and 710.4.

Discussion and Possible Action on Student Activity Passes: After discussion on not charging students to attend home events, Peterson made a motion to adopt this policy at the beginning of the 2019-2020 fall sports season. Hansen seconded and motion carried all ayes.

Veteran’s Day Expenses Hansen made a motion to approve up to \$400 for expenses (postage, postcards, program paper, and table service) for the Veteran’s Day Program. Pelzer seconded and motion carried all ayes.

2018 – 2019 Open Enrollment Request Superintendent reviewed the open enrollment report noting the net change (district’s perspective) in open enrollment OUT was +2, and net change (district’s perspective) in open enrollment IN was -4. Total change for the district was -2 students.

Facilities Inspection: Facilities inspection will be done during the November 1 work session.

Resolution to Authorize Interim Payment of Bills – Pursuant to Policy 705.3 Hansen made a motion to accept superintendent’s recommendation authorizing the Board Secretary, upon approval of the Superintendent, to issue payment for verified bills that will be approved by the board at their next regular meeting. Pelzer seconded and motion carried all ayes.

**Adjourn:** Motion to adjourn was made by Peterson at 6:59 pm. Pelzer seconded and motion carried all ayes.

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Nancy Taylor Board Secretary

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Aaron Houser, President

(Next regular meeting October 15, 2018.)