

Minutes of Meeting  
Griswold Community School District Board of Education  
October 15, 2018

The Board of Education met for its regular meeting Monday, October 15, 2018 in the Central Office Board Room of the Middle School/High School building. President Aaron Houser called the meeting to order at 5:30 pm. Board members present were Scott Hansen, Erika Kirchhoff, Heather Pelzer, Rob Peterson, Scott Peterson and Don Smith. Also present Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Nancy Taylor, Elementary Principal Nigel Horton, Secondary Principal Katie Elwood, Matt Chumbley and Scott Sheller from Estes Construction.

**Reading of Mission Statement** President Houser read the school mission statement *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*

**Approval of Agenda** R Peterson made a motion to approve the agenda as posted with the following changes: Delete item #9: Approval of Change Orders (change orders were minimal and not ready for board meeting). Addition of item #19: Adjustment to Request for Allowable Growth and Supplement Aid for 2017-2018 Special Education Deficit. Kirchhoff seconded and motion carried all ayes.

**Public Input** - none

**Superintendent’s Report** Thank you card passed around. Month in review reports from superintendent, elementary principal, and secondary principal. Board learning opportunities: annual review of board policies (200.2, 200.3, 202.5, 204, 213, 213.1) that relate to the board; and review IASB Convention plans.

**Consent Agenda:** A motion to approve the consent agenda was made by R Peterson. Hansen seconded and motion carried all ayes. Included in the consent agenda: approval of minutes of 9/17/18 meeting, financial statements, and monthly bills. Under personnel: resignation of Mindy Rush as Sp Ed Paraprofessional at Lewis, and Holly Esbeck as Sp Ed Paraprofessional at MS/HS; hire Kaci Croxell as Sp Ed Paraprofessional at Lewis; and Austin Lorenz and Ryan Smith as volunteer wrestling coaches.

**Old Business**

**KPE/Estes Update** Scott Sheller with Estes Construction gave an update of the building project. Past weeks progress; framing and concrete poured in Area E, start prepping floors in Area D, mechanical and electrical rough in gym and Area D, exterior brick 68% complete. This weeks projected schedule: exterior brick 95% complete; tying existing and new roof together; Area D and gym rough ins cont., start to install window frames, pour 1/3<sup>rd</sup> of floor in Area E. Have had lots of rain, but still moving in the right direction.

**Board Policies Second Reading** Hansen made a motion to approve Superintendent’s recommendation to waive the second reading and approve board policies 700, 701.1, 701.2, 701.3, 701.4, and 710.4. Pelzer seconded and motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of minutes available for review at the central office.)*

**School Culture Update** Houser handed out and reviewed the results of the survey sent to students, staff, and parents. Kirchhoff mentioned a few more meetings before they will make a presentation to the board.

**New Business**

**Teacher Leadership and Compensation Program Presentation (TLC)** Kelly Boucher, Peggy Hansen, Taryn Maguire and Laura Michael presented an update on the TLC program and the TLC Goals: • student growth; • creating a safe and caring environment; • clearly communicating the work of the TLC team; • building an environment that creates teacher leaders, and • creating growth minded lifelong learners.

**Approval of Gym Floor Maintenance Contract** Two contracts were received for maintenance of the high school gym floor. Phillips Floors *(company who refinished the floor)* \$5,608 per year for the next 5 years, and Central Iowa Distributors (CID) \$4,380 per year for three years and may increase about \$100 per year after that. After discussion Hansen made a motion to approve the 3-year contract with CID for \$4,380 per year for maintenance of the high school gym floor. S Peterson seconded and motion carried all ayes.

**Approval of APEX Contract** R Peterson made a motion to approve APEX contract for 2018-2019. Pelzer seconded and motion carried all ayes.

**Approval of Medical Enterprises Contract** Hansen made a motion to approve the contract with Medical Enterprises for the required drug and alcohol-testing program for bus, car, and van drivers at a cost of \$40.00 per driver. Kirchhoff seconded and motion carried all ayes.

*(Minutes of 10/15/2018 continued.)*

Approval of 2018-19 School Improvement Advisory Committee Superintendent recommended approval of the following 2018-2019 School Improvement Committee (SIAC) members: Ryan Askeland (parent/business owner), Jennifer Bissell (guidance counselor), Katie Elwood (middle school/high school principal), David Henrichs (superintendent), Nigel Horton (elementary principal), Kami Howell (high school student), Tara Littler (elementary teacher), Laura Michael (middle school/high school teacher), Jeri Orstad (parent), Landon Pelzer (middle school student), Windy Smith (parent); and Aaron Ware (middle school/high school teacher). R Peterson made a motion to approve the 2018-2019 SIAC members as presented. Kirchhoff seconded and motion carried all ayes.

Certified Enrollment Superintendent reported the 2018 certified enrollment is 475.8, down 28.1 from last year. Certified enrollment is number of students who reside in the district – no matter where they go to school. BEDS enrollment 444.9, down 31.8 from last year. Beds enrollment is the total number of school age students who are provided instruction in the district.

Early Retirement Policy Due to decreasing enrollment, the superintendent recommends offering the licensed employee early retirement plan (policy 407.6) for 2018-19 which includes a maximum of 5 retiring participants (first come, first served basis), \$18,000 available to each retiring employee payable over a 3 year period starting 7/1/2019. Application deadline is before noon on February 25, 2019. S Peterson made a motion to approve the Licensed Employee Early Retirement policy 407.6 as amended. Smith seconded and motion carried all ayes.

Board Policies – First Reading First reading of board policies 503.4, 702, 703.1, 703.2, IASB Updates: 502.3, 505.1, 505.2, 505.5, 602.1, 604.6, 604.10, 704.3, 705.1, 710.2, 710.4, 804.2 (new), and 804.3 (rescind). (Policy 503.4 Good Conduct Rule has no changes; however, the policy states specific conduct and penalties to be listed in the handbook. First reading for additions to the Good Conduct Rule in the handbook are: B. Violations of the conduct rule under #2 add “including hazing or initiations”; under #3 after e-cigarettes add “this includes possessing ENDS (Electronic Nicotine Delivery Systems) such as vaping devices and juuls; pods, charging devices, and other components that facilitate the use of ENDS”.

School Sign Electrical Hook-Up Hansen made a motion Sports Boosters to over cost of electrical hook up for the new marquee sign at the middle school/high school. Pelzer seconded and motion carried all ayes.

Adjustment to Request for Allowable Growth and Supplement Aid for 2017-2018 Special Education Deficit (9/17/18 board approved the request for allowable growth and supplemental aid for 2017-18 special education deficit in the amount of \$221,486.78.) Superintendent reported an adjustment of \$43,489.78 was made to the 2017-18 Special Education Deficit. Reason for the adjustment was payment to Iowa Department of Human Services for their portion of reimbursements the school received from Medicaid from 6/30/17-9/30/18 (IDHS had not previously billed the school). R Peterson made a motion to approve the adjustment request for allowable growth and supplemental aid for 2017-18 special education deficit (adjustment, additional \$43,489.78 as stated above) in the amount of \$264,976.56. Kirchhoff seconded and motion carried all ayes.

Adjourn: Motion to adjourn was made by R Peterson at 7:37 pm. Kirchhoff seconded and motion carried all ayes.

---

Nancy Taylor Board Secretary

---

Aaron Houser, President

(Next regular meeting November 19, 2018)