

Minutes of Regular Meeting  
Griswold Community School District Board of Education  
September 19, 2016

The Board of Education met for its regular meeting September 19, 2016 in the Central Office Board Room of the Middle School/High School building. President Scott Hansen called the meeting to order at 5:30 pm. Board members present were Steve Baier, Heather Pelzer, Scott Peterson, and Don Smith. Erika Kirchhoff and Rob Peterson absent. Also present Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Nancy Taylor, Elementary Principal Nigel Horton, Secondary Principal Katie Elwood, and various visitors. Baier made a motion to approve the agenda as posted with the addition of item #16 Timberline Medicaid Billing Service Contract. Pelzer seconded and motion carried all ayes. No public comments. (Kirchhoff arrived at 5:31 pm.) Supt. passed around thank you cards from Diane Keiser, and the family of Jay Hoogeveen. Month in review reports from superintendent, elementary principal, and secondary principal. Board Learning Opportunities: IASB Board Governance workshop in Atlantic on 10/24/2016.

**Consent Agenda:** A motion to approve the consent agenda was made by S Peterson. Smith seconded and motion carried all ayes. Included in the consent agenda: approval of minutes of August 15, 2016 meeting, and September 12, 2016 work session, financial statements, and monthly bills. Contracts offered to Calley Klindt (Lewis cook's helper), Charlotte Evans (1-1 preschool para), Chase Wallace (1-1 special education para), Kelsey Schuler (preschool para), Susan Adams (Sp Ed para), and Jennifer Bissell as Special Education Representative for the district (\$1,000 stipend). Increase Brandy Rossell 2 hours per day for para support in Lewis, and lane advancement for Elsa Casey from BA+24, PSR to MA, PSR.

**Old Business:** Bruce Brunk, spokesperson for the facilities committee, updated the board on the committee's progress. Other committee members present were: Donna Forsyth, Aaron Houser, Joni Kelley, Ryan Smith and Danielle Steinhoff. Four meetings have been held with each meeting lasting about two hours. Good mixture of committee members that include former administrator, former board members, graduates of Griswold, parents, grandparents, business owners, and farmers. We are all committed on doing it correctly the first time. Committee has received a lot of preliminary numbers but still has a lot of work to do before final recommendation to the board. Committee will report back to the board in November, and hold an open forum with district patrons in January to get their feedback. Board and administration thanked the committee for going into the process with an open mind and for all their hard work. S Peterson made a motion to approve Superintendent's recommendation to waive the second reading and approve board policies 403.6E2, 410.1, 410.2, 410.3, 410.4, 410.5, and 705.1. Baier seconded and motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of minutes available for review at the central office.)*

**New Business:** Superintendent Henrichs recommended the board approval of the following 2016-17 Griswold School Improvement Advisory Committee members: Vickie Anstey (middle school/high school teacher), Angela Atkinson (parent), Brendan Atkinson (student), Jennifer Bissell (middle school/high school guidance), Katie Elwood (middle school/high school principal), David Henrichs (superintendent), Nigel Horton (elementary principal), Tara Littler-Scholl (elementary teacher) Gail Maxwell (elementary teacher), MaKenna Potter (student), Megan Potter (parent), Corey Sindt (business owner), Noah Sindt (business owner). Baier made a motion to approve the 2016-17 School Improvement Committee as presented. Pelzer seconded and motion carried all ayes. Baier made a motion to approve Scott Hansen as the IASB Delegate. S Peterson seconded and motion carried all ayes. S Peterson made a motion to approve Supt. Henrichs as ELL administrator. Smith seconded and motion carried all ayes. Pelzer made a motion to approve Steve Baier as Cass County Board Representative, Scott Peterson as Montgomery County Board Representative and Erika Kirchhoff as Pottawattamie County Board Representative. Kirchhoff seconded and motion carried all ayes. Supt. discussed options for flu shots for employees not covered by school insurance. Baier made a motion to reimburse up to \$30.00 for employees not covered by school insurance and who submit a claim. S Peterson seconded by and motion carried all ayes. S Peterson made a motion to approve the following depositories for 2016-2017: Rolling Hills Bank & Trust \$7,000,000; Bankers Trust (ISJIT) \$3,500,000; State Farm Bank \$800,000, Houghton State Bank \$500,000; Great Western Bank \$800,000; and Mid-States Bank \$200,000. Kirchhoff seconded by and motion carried all ayes. As per board policy 303.6 Superintendent Henrichs presented to the board the

administration formal evaluation for approval. Baier moved to approve the administrator evaluation plan as presented. Pelzer seconded and motion carried all ayes. Board took a five-minute break from 6:36 to 6:41 pm. First reading of board policies 411.1, 411.2, 411.3, 411.4, 411.5, 411.6, 411.7, 411.8, and 409.2. Supt. gave details on Medicaid billing. Districts are eligible to receive reimbursement for Medicaid covered services if certain criteria is met: student must have an IEP, have Medicaid for insurance, have a 'covered' service such as health plan, a behavior plan, or transportation plan. The reimbursement would not affect the general fund but would help reduce the SP ED deficit, it will reduce the tax burden for property owners as we levy back for the SP ED deficit. The contract has a 6% fee of the Medicaid reimbursement retained by the district. Baier made a motion to approve a one-year contract with Timberline Medicaid for reimbursement for Medicaid covered services. S Peterson seconded and motion carried all ayes. Motion to adjourn was made by S Peterson at 6:47 pm. Kirchhoff seconded and motion carried all ayes.

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Nancy Taylor Board Secretary

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Scott Hansen, President

(Next regular board meeting October 17, 2016)